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16 January 1953

Director of Training

Deputy Director of Training (General)

TR(6) Weekly Summary Report

1. The proposed CIA regulation on training for all new professional personnel has been coordinated with the representatives of the DDI, DDP and DDA and with Personnel. There was substantial agreement on all points of the regulation. At the regular meeting of the CIA Career Service Board, 15 January, the regulation was reviewed and approved. Plans are presently being developed for the immediate initiation of the new regulation.

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2. Mr. [REDACTED] Chief, EE/DDP has submitted to the Office of Training a list of queries prepared by the [REDACTED] Mission requesting detailed information pertaining to entering personnel of the Mission in military service under CIA sponsorship. A program is presently being devised by representatives of the Office of Training in collaboration with personnel from EE to meet the training requirements of the [REDACTED] Mission.

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3. A preliminary announcement was made on 9 January concerning a series of training programs for government executives to be conducted at the Civil Defense College at Olney, Maryland. Mr. Earl P. Strong, Director of the Executive Development Program, Civil Service Commission, was contacted by the Chief of the Management Training Division, Office of Training, who indicated the interest that the Agency would have in such a course. It is anticipated that the Office of Training will receive from Mr. Strong sufficient slots for this program to meet immediate needs.

4. The Director of Training has been authorized by the Office of the DDA to initiate a training bulletin which will be issued periodically for dissemination in the Agency and will include items of general interest and information. The first issue, now in preparation, will consist of the remarks made by the Director of Central Intelligence at the Eighth Orientation Course.

5. The Chief of the Orientation and Briefing Division will speak on the CIA Mission and Function at the Command and Staff School of the Air University in Alabama. The presentation is scheduled for 6 February. A similar presentation will be made on 16 January at the Armored School in Fort Knox.

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6. As of 16 January, 317 CIA personnel are enrolled in TR(G) courses and 224 in external training, making a total of 541 in courses sponsored by the Office of Training (General).

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cc: TR(G) Division and Staff Chiefs